

This form **MUST** be returned within **21** days prior to show day. A confirmation will be returned when approved.

Please return this form to:  
Email: [olivia.ternay@sodexo.com](mailto:olivia.ternay@sodexo.com)  
Fax: 407.685.9859



## **SAMPLING OF CONSUMABLES GUIDELINES APPROVAL REQUEST & LIABILITY APPLICATION/WAIVER**

Thank you for choosing to participate in an event at the Orange County Convention Center. To meet all expectations of OCCC, this form has been created for your information and to ensure we have documentation on any food & beverage item(s) you will bring to the event you've chosen to participate in.

***Sodexo Live!* is the exclusive provider of all food & beverage services for the Orange County Convention Center. Food & Beverage not sourced or purchased through *Sodexo Live!* is prohibited.**

All food & beverage samples brought into the Orange County Convention Center must have written approval from *Sodexo Live!* **21 days** prior to the event and adhere to the following guidelines: A company/organization may only distribute samples of food & beverage products that the company/organization manufactures or distributes in its normal day-to-day operations. Samples may only be distributed in such quantities as listed within this sampling approval form, promoting the core business associated with the conference. Vendors who are approved to distribute samples are required to follow all Florida Department of Health regulations.

### **Sampling with OCCC Facility Restrictions**

The Orange County Convention Center strictly prohibits the sale, display, promotion, or distribution of any Cannabis/THC or any related or derivative products thereof. This comprehensive prohibition includes, but is not limited to items like flowers, edibles, concentrates, beverages, vaporizers, as well as all Delta-7, Delta-8, Delta-10 and any other structural, optical, or geometric isomers of Delta-9 products. Regardless of the concentration of the products, no edible or consumable CBD products may be sold, displayed, promoted or distributed on the Premises, including free samples.

However, non-edible CBD products, such as oils and topicals, may be distributed or provided as free samples with prior OCCC approval on the condition that the product is not sold, adulterated, or misbranded in any way.

### **Exhibitor Sales**

The sale of any "Ready to Eat" food & beverage product is strictly prohibited. Should you wish *Sodexo Live!* to approve your product to be considered as an exemption, the product must **NOT** infringe upon or replicate any food or beverages offered, or potentially sourced by *Sodexo Live!*. You will also need to provide a current ServSafe or similar certificate, proof of current insurance, and follow all Florida Health Department regulations and policies. A waiver fee may be required for all food & beverage exemptions.

### **Charging for Samples is prohibited**

**Passing out of full-sized cans or product requires a waiver fee of 50% of the standard *Sodexo Live!* retail cost.**

In order to adhere to our policies, which your show promoter/manager/producer/director is aware of, please note the following: if you are the distributor or manufacturer of a product you are allowed to sample **food in 2oz. servings or less**, and **non-alcoholic beverage samples in 2oz. servings or less (no cans or bottles)**.

**Alcoholic beverages may be sampled** with permission from show management and must be serviced by a trained, *Sodexo Live!* Bartender (\$225 for up to 4 hours of service). **Alcohol sample size is a half ounce (0.5oz.) serving or less.**

**Note: Sample sized vessels are the responsibility of the Exhibitor, but may be sourced through *Sodexo Live!***

## **SAMPLING APPROVAL FORM**

Show Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Date(s) of Show: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Company Web Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Booth #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Is your company the manufacturer or distributor of the product(s) to be sampled?    Yes        No

If not, please describe how the sampling is related to the show:

\_\_\_\_\_ Please list the items requested to be brought in:

| ITEM | DATES OF SAMPLING | QUANTITY | SAMPLE SIZE |
|------|-------------------|----------|-------------|
|      |                   |          |             |
|      |                   |          |             |
|      |                   |          |             |
|      |                   |          |             |
|      |                   |          |             |

Signed: \_\_\_\_\_ Print: \_\_\_\_\_ Date: \_\_\_\_\_

WAIVER OF LIABILITY: The above company and its representatives' releases *SODEXO LIVE!* and OCCC from any and all liability arising from the production, distribution, and consumption of any of the food or beverage products that they prepare and serve to their staff or the public in conjunction with this event. The above company further agrees to be responsible for all legal fees resulting from any legal actions that stem from said food & beverage product brought in, their preparation, service, consumption, and disposition.

**Any food that is being prepared on-site MUST ensure they are compliant with the OCCC Fire Marshal; contact your Event Manager or the Exhibitor Services desk for further requirements.**

**Vendors who attempt to distribute food or beverage without prior approval, or who are not compliant with OCCC sampling guidelines will be asked to cease and desist the unapproved activity.**

**For any food or beverage NOT sourced through *Sodexo Live!* a liability waiver will be required.  
The cost of the waiver is equal to 50% of *Sodexo Live!'s* retail item(s) cost.  
Payment is due upon completion of the waiver form.**

**Sampling must take place in an Exhibitor Booth, Meeting Room, or from a Bar. On the go (walk through) sampling is not allowed**

**Failure to comply with this policy will result in the shutdown of the booth and/or the issuance of a trespass warning by Orange County Sheriff's Department.**